

Responsibilities of Teachers

- **Preparing lesson plans**
- **Teaching classes**
- **Evaluating student progress**
- **Encouraging students**
- **Acting as teacher-advisors for students**
- **Maintaining discipline in the classroom.**
- **Running extracurricular sports, clubs and activities (voluntary)**
- **Communicating with parents about students' progress.**
- **Continuing intellectual and professional development**
- **Working as part of a cooperative and diverse team of educators and administrators to carry out the vision and mission of the campus and school district**

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